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1984

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

~~September~~ 13, 1984

SEP 1 - 1984

The meeting was held at 2 p.m., September 13, 1984, in the Tuscola-Arcola Room of the University Union.

Members present: Dr. Aulabaugh, Dr. Robert Barger, Dr. Baumgardner, Mr. Mark Erwin, Ms. Leslie Garrigan, Mr. Glenn Good, Dr. Judy Ivarie, Dr. McAlister, Dr. Quivey, Dr. Saltmarsh, Mrs. Stoner, Dr. Wohlstein, and Vice President Schick.

Visitors: Ms. Julie Cambria of The Daily Eastern News, Ms. Johnetta Jones, Dean Laible, Dr. Preston, Mrs. Liz Schaeffer, Mr. Winkleblack, Dr. DiPietro, Mr. Koontz, Dr. Coon, and Dean Ivarie.

- I. Minutes of September 6.
The minutes were approved as published.
- II. Communications.
 1. From President Rives - Copy of the IBHE report on "High School Subjects Required for Admission to Public and Private Universities in Illinois." - 9/6/84.
 2. From Dr. Coon - Copy of a memo, dated 3/4/80, concerning Talented Student Awards - 9/10/84.
 3. From Dr. Wohlstein - Copy of a letter addressed to Jack M. Bleicher, concerning academic dishonesty policy - 9/11/84.
 4. From Dr. Robert Weidner - A request to publish in the minutes the portion of the CAA By-Laws dealing with Agenda Item 84-28.
- III. Executive Officer's Report.
Vice President Schick informed the members of a petition which he has received concerning a request to change the membership of the Council.
- IV. Proposed New Math Courses - (Agenda Item 84-27).
Dr. DiPietro introduced Dr. Meyerholtz and Mr. Koontz, distributed some statistics for MAT 1290 and a chart concerning the use of MAT 1270 & 1271, and presented the proposed new courses. Voting on the motion to approve the proposal resulted in it passing unanimously to become effective Su'85. This action approved the deletion of MAT 1290 and the following new courses:
MAT 1270. Algebra I. (3-0-2) (Does not count in cumulative grade point average nor for graduation.)
MAT 1271. Algebra II. (3-0-3)
- V. Proposed Change in By-Laws Concerning Elections - (Agenda Item 84-28).
The old By-Laws Sec. I,B,2. read: "At the last meeting held in the spring semester, the Council shall elect a Chairperson and Vice Chairperson. Only members who have served at least one year on the Council are eligible for election to the Chairperson. Election shall be by a majority vote, by secret ballot. The three newly elected members of the Council will come to this meeting to vote; the three members retiring from the Council will not vote. The term of office of both the Chairperson and Vice Chairperson shall be one year beginning at the first meeting in the fall semester. It shall be the duty of the Chairperson, and in his/her absence the Vice Chairperson, to call and preside over the meetings of the Council."

Voting on the motion to approve changing the By-Laws resulted in it passing with the following votes:

Yes - Barger, Baumgardner, Erwin, Garrigan, Good, Ivarie, McAlister, Quivey, Saltmarsh, Stoner, Wohlstein
No - Aulabaugh

Sec.I,B,2., as approved, now reads:

At the last meeting held in the spring semester, the seated Council shall elect a Chairperson and Vice Chairperson. Only members who have served at least one year on the Council are eligible for election to the Chairperson. Election shall be by a majority vote, by secret ballot. The term of office of both the Chairperson and Vice Chairperson shall be one year beginning at the first meeting in the fall semester. It shall be the duty of the Chairperson, and in his/her absence the Vice Chairperson, to call and preside over the meetings of the Council.

The meeting adjourned at 3:50 p.m.

Mary McElwee
Recording Secretary

Executive Officer's Report:

ENG 1001 - change title to: Rhetoric and Composition. - effective Spring '85.

ENG 1002 - change title to: Literature and Composition. - effective Spring '85.

SPA 4700 - indicate credit for summer as only 1 s.h. - effective Summer '85.

In order to record the grades of "incomplete" the transcript notation was changed to "I" from an "E" because the Registrar has found, over the years, that sometimes "E" and "F" are indistinguishable from each other. It seems that grades often are submitted on lined paper, and it is hard to tell, upon occasion, which grade is meant to be submitted. - effective August 13, 1984.

There are a number of occasions when faculty members are not able to submit course grades by the required deadline. The Registrar's office must reproduce grade reports for students, and rather than have an area with no grade notation whatsoever (perhaps leading the student or others to believe that the course is an incomplete), we have agreed to enter a notation of "X" indicating that, at the time the grade report was run, no grade had been submitted. Of course, as soon as a grade is submitted and recorded, the "X" will be removed and the appropriate grade will be entered. Assuming that all grades are recorded at the time that official transcripts are sent out by the Registrar's office, the notation "X" will almost never appear on a transcript which leaves this campus. - effective August 13, 1984

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ANNOUNCEMENT OF MEETING
(on call)

Agenda:

+*84=20. Proposed experimental course, EIU 2075, The French Experience.

+*84-26. Proposed new course, SPC 3630, Communication in Organizations.

+Tabled.

*Motion on floor.